

## Milan 2012

### 3 Night Trip – Friday 5<sup>th</sup> October to Monday 8<sup>th</sup> October 2012 4 Night Trip – Friday 5<sup>th</sup> October to Tuesday 9<sup>th</sup> October 2012

A wonderful visit to glamorous Milan in October including singing in the magnificent Gothic Milan Cathedral and the historic Coro di San Maurizio.

Milan is one of the richest cities in Europe and one of the most fashionable in Italy, recognised as a world fashion and design capital and famous for shopping. It has a thriving cultural scene, and its artistic and historic attractions include the Last Supper painting by Leonardo da Vinci and the famous La Scala Opera House. The famous cathedral is the largest Gothic cathedral in the world!

This trip is a three or four night package with four star accommodation at the Hilton Milan with flights from Manchester, Birmingham and Heathrow, there is also an option to fly from Leeds Bradford for the three night option.

The trip is open to our existing singers, new singers, families and friends.



Milan Cathedral



Shopping in Milan



Milan Castle

We will be singing a 45 minute recital in the Coro di San Maurizio on Saturday 6<sup>th</sup> October and during Mass in Milan Cathedral on Sunday 7<sup>th</sup> October. Exact timings and procedures for these days will be available nearer to our travel date. There will be free time for you to spend as you wish, and we will put together some optional trips once we have confirmed numbers.

Steve Roberts will be the Musical Director and where possible the rehearsals will be taken by him. The first and last rehearsal will be in the Leeds area. The middle two will be arranged depending on the location of the participants. The rehearsal dates are as follows:-

Sunday 19 August, Saturday 1 September, Saturday 8 September and Sunday 23 September 2012. There will also be music and a rehearsal CD for you to work on at home.

The rehearsal and performance fee will be £110 including VAT. Application forms will be sent to all singers in June. Steve is currently considering the musical content and we will let you know as soon as everything is agreed, but there will be approximately ten pieces of music.

We will be travelling in tour gear to make the group as visible as possible and promote the group, and to help our crew and the ground agents to recognise the group. It will be compulsory for all participants to wear an item of tour gear on the outward and return plane journeys to help our flight monitors.

For our performances we will wear black performance t-shirts - black with a gold logo on the front, with black trousers, black socks and black shoes.

### The Package

#### Flights

The three night package includes flights from Leeds Bradford, Manchester, Birmingham or Heathrow. Please note there are limited places on the Manchester 3 night flight and they will be allocated on a first come first served basis.

The four night package includes flights from Manchester, Birmingham or Heathrow. Please note there are limited places on the Birmingham 4 night flight and they will be allocated on a first come first served basis.

However, if there anyone is wanting to stay on in Italy or go earlier please let us know and we can arrange this, (as an exception!)

The package includes four star accommodation, flights and transfers to and from the airport in Milan. The contract for the full package will be with Co-operative Personal Travel Advisors ATOL Number 5704. However, all the paperwork, queries and correspondence must be addressed to 62 Thirsk Road, Northallerton, North Yorkshire DL6 1PL, telephone 01609 780315. Please ensure you direct your questions to us and forward to us all your paperwork and payments made out to Co-operative Personal Travel Advisors. ATOL backing is through Co-operative Personal Travel Advisors Number 5704.

Please read the booking form carefully regarding the flights. For all initial bookings the price will be as quoted. However, if demand is high we cannot guarantee the flight prices will remain as quoted to us and the package price may increase. The later you book the more likely this is to happen! We have therefore given you the option on the booking form to indicate whether you still want to go if the price increases. You have the option to choose how much extra you are prepared to pay if necessary. The flights will be booked in blocks once we have sufficient numbers. The flights we book include a fee for ATOL to give you protection. However, please make sure you purchase comprehensive travel insurance cover.

### **Accommodation**

We are staying at the elegant Hilton Milan in the city. It is situated just 200 mt from the central railway station. Our accommodation will be on a bed and breakfast basis.

Please note that for the optional four night stay there is quite an increase in price due to the increased rate for week day accommodation.

There is a 10% discount on all food orders made at the “*Pacific Milano*” restaurant and “*Cosmopolitan Bar*” in the hotel.

### **Transfers**

As we have tried to give as many departure options as possible for the flights spread over the 3 and 4 night packages the number of passengers per flight will be smaller which makes group transfers by coach very expensive. Therefore for all flights into Malpensa airport the transfers to and from the hotel will be by train and we will have a hostess to take care of each group.

However, the Leeds/Bradford flight for the 3 night option flies into Bergamo so the transfer will be by coach which is reflected in the price. The inbuilt cost for this particular transfer is based on a minimum number of 25 people and a supplement will apply if the minimum number is not reached and will be added on to your final invoice.

There will be return coach transfers included from the hotel to the two venues where we are singing.

### **Optional Excursions**

We will be offering a number of optional excursions. Full details of these will be sent to you once we have confirmed numbers for the trip.

### **Booking Form**

The booking form gives you all the options and all the details. Please read it carefully and make sure you complete the correct section based on your requirements together with the sections which apply to everyone. Please fill in one form per room and note all correspondence will be addressed to the lead name only. Please note all singing applications will also be sent to the lead name.

Please note the prices quoted are based on the current exchange rate. Any extra costs due to fluctuations in currency or future fuel surcharges will be passed on to you and a supplement will be charged.

Please ensure you supply us with an up to date e-mail address so that we can correspond as much as possible through e-mail for this trip. Please advise us if you are unable to receive e-mails so we can post things out to you.

Please note that all monies are strictly non-refundable and the full balance is due whether you or your party travels or not, therefore, please ensure that you have adequate insurance.

Please help us by returning your application forms straight away to enable us to confirm numbers to the hotel and book the flights and keep the costs down. We are also often limited by the number of singers we can fit into some of the venues so it is always on a first come first served basis for this.

**We will be booking our first allocation of flights and accommodation in January, which are confirmed at the prices printed! Once the first booking is done it can mean price increases on subsequent flight bookings so please hurry! Please fill in the booking form and return it as soon as possible!**

**However we will continue to accept bookings after this date.**

**Deposit of £350 payable on application**

**Second payment of £100 due by Monday 23rd April 2012**

**Balance due Monday 16<sup>th</sup> July 2012**

**\*\*\*PLEASE MAKE ALL CHEQUES PAYABLE TO ‘CO-OPERATIVE PERSONAL TRAVEL ADVISORS’ OR COMPLETE THE CARD PAYMENT FORM IF YOU WISH TO PAY BY CREDIT/DEBIT CARD\*\*\***

Italy here we come, where our Italian travel team Barbara, Alessia and this time Francesca – will be waiting for us!

## Milan 2012 – Booking Form

Lead Name	
Address	
	Post Code

Home Tel No	Mobile No
Current e-mail address	

Total Number of Guests:	Adults	Children
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Individual names of all guests including lead name	If singing please indicate voice type	Home Company

### Section A – To be completed by all - regarding passport details

Please complete the following section regarding **passport names** and fill in the section below regarding which flights you require. **All flights include baggage of 20kg per person.**

Title	First Name per Passport	Surname per passport	Date of Birth	Passport Number	Passport Issue Date Dd/mm/yyyy	Passport Expiry Date Dd/mm/yyyy

### **PRICES FOR THREE AND FOUR NIGHT OPTIONS – please circle the option you require**

Options	Three Nights 5 <sup>th</sup> to 8 <sup>th</sup> October Including Flights from Manchester or Birmingham	Three Nights 5 <sup>th</sup> to 8 <sup>th</sup> October Including Flights from Heathrow	Three Nights 5 <sup>th</sup> to 8 <sup>th</sup> October Including Flights from Leeds/Bradford
Single – Price per person	977	983	983
Double – Price per person	823	853	843
Twin – Price per person	823	853	843
Triple – Price per person	783	793	783

Options	Four Nights 5 <sup>th</sup> to 9 <sup>th</sup> October Including Flights from Manchester or Birmingham	Four Nights 5 <sup>th</sup> to 9 <sup>th</sup> October Including Flights from Heathrow	Four Nights from Leeds/Bradford  Not available
Single – Price per person	1153	1153	n/a
Double – Price per person	933	953	n/a
Twin – Price per person	933	953	n/a
Triple – Price per person	873	883	n/a

**Room Requirements - Please circle**

Single

Double

Twin

**Flight Options**

Please note the information on this form will be used to book your flights once your form is received, we will not be able to refer back to you. We cannot change the flights afterwards so please be very specific. Once flights are booked all deposits and payments will be non refundable.

The above prices are as quoted to us. However, due to the nature of the bookings we cannot guarantee the flight prices will remain the same. We will be booking in blocks as soon as we have sufficient numbers for the trip to go ahead. We can guarantee the first block will be at the above prices, so please send your applications in early to be included in the first block! However, to save us having to refer back to you if the prices increase we have included below a section for you to fill in to let us know if you are happy to pay extra.

Please therefore make sure you have selected your flight/option and ticked your exact requirements regarding the price you are happy to pay.

**Please tick the following to confirm you have understood this:-**

*I confirm I am happy for you to go ahead and book my flight without further reference to me, based on the choices I have made on this form.*

Please confirm your exact requirements regarding the price you are prepared to pay by ticking one of the boxes below:-

*I only wish to go if the price remains as above.*

*I wish to go if the price increases by: £25 or less* , *£50 or less* , *£75 or less* , *£100 or less*

*I wish to go regardless of price*

Please note this section refers to the flight booking only – any future fuel surcharges or currency fluctuations at a later date will be passed on to you in addition to the above.

**Please confirm the flight you require.**

<b>Three Night Package</b>	
<b>Leeds Bradford to Bergamo, Milan</b>	
<b>OUTWARD</b> – Friday 5 <sup>th</sup> October depart 12.25 arrive 15.45	
<b>RETURN</b> – Monday 8 <sup>th</sup> October depart 20.35 arrive 21.55	
<b>Heathrow to Malpensa, Milan</b>	
<b>OUTWARD</b> – Friday 5 <sup>th</sup> October depart 07.45 arrive 10.45	
<b>RETURN</b> – Monday 8 <sup>th</sup> October depart 19.00 arrive 20.00	
<b>Birmingham to Malpensa, Milan</b>	
<b>OUTWARD</b> – Friday 5 <sup>th</sup> October depart 07.30 arrive 10.30	
<b>RETURN</b> – Monday 8 <sup>th</sup> October depart 11.30 arrive 12.30	
<b>Manchester to Malpensa, Milan</b>	
<b>OUTWARD</b> – Friday 5 <sup>th</sup> October depart 16.20 arrive 19.30	
<b>RETURN</b> – Monday 8 <sup>th</sup> October depart 15.15 arrive 16.35	

<b>Four Night Package</b>	
<b>Heathrow to Malpensa, Milan</b>	
<b>OUTWARD</b> – Friday 5 <sup>th</sup> October depart 14.40 arrive 17.40	
<b>RETURN</b> – Tuesday 9 <sup>th</sup> October depart 12.35 arrive 13.35	
<b>Birmingham to Malpensa, Milan</b>	
<b>OUTWARD</b> – Friday 5 <sup>th</sup> October depart 07.30 arrive 10.30	
<b>RETURN</b> – Tuesday 9 <sup>th</sup> October depart 17.00 arrive 18.40	
<b>Manchester to Malpensa, Milan</b>	
<b>OUTWARD</b> – Friday 5 <sup>th</sup> October depart 16.20 arrive 19.30	
<b>RETURN</b> – Tuesday 9 <sup>th</sup> October depart 11.20 arrive 12.25	

Please note that all the flight times are correct at the time of planning, but are subject to change and the final confirmation of times will be with your final documentation.

**Section B – To be completed by all**

Special Requirements (i.e. Mobility)

Please note an administration fee of £10 will be applied to all changes after the initial booking and to any late payments. Please note that once the flight costs have been confirmed, fuel surcharges may be added by the airline, or currency fluctuations by the hotels or transport companies which are out of our control and may still become payable at a later date. No changes can be made to flights after the initial booking.

**Singing Application** – this will be forwarded to the lead name on the booking form in June 2012.

**Milan 2012 Accommodation and Travel:** Deposit of £350 upon application, a second payment of £100 by Monday 23<sup>rd</sup> April and the balance by Monday 16<sup>th</sup> July 2012. Use the card payment form attached only if you wish to pay by credit or debit card alternatively send a cheque (see notes above). Please note that all monies are strictly non-refundable

Please make sure you have valid travel insurance to cover this trip. We cannot take responsibility for changes in the economic climate that might affect the services of the suppliers.

**Special Booking Condition.**

By paying my/our deposit for all of the above named persons, I agree to pay the outstanding balance(s) in full by the specified due date. I accept that should I/we or any member of my party be unable or unwilling to travel on this trip for any reason whatsoever, I shall be liable for the said outstanding amounts and agree to pay the same as liquidated damages and not as a penalty, in full by the said due date. I accept that no refunds will be made whatsoever under any circumstances.

(IT IS IMPORTANT THAT YOU READ THE ABOVE BOOKING CONDITION - IT MEANS THAT YOU ARE LIABLE FOR THE FULL AMOUNT IN THE EVENT OF CANCELLATION)

Signed ..... Name in Block Caps .....Date.....

**Section C – Payment Details**

Deposit £350 per person due on application with booking form,

Second Payment of £100 due Monday 23<sup>rd</sup> April 2012,

Final Balance due Monday 16<sup>th</sup> July 2012

**\*\*\*PLEASE MAKE ALL CHEQUES PAYABLE TO 'CO-OPERATIVE PERSONAL TRAVEL ADVISORS' OR COMPLETE THE CARD PAYMENT FORM IF YOU WISH TO PAY BY CREDIT/DEBIT CARD\*\*\***

TOTAL AMOUNT ENCLOSED £ ..... Leaving an outstanding balance of £ .....

Please return **as soon as possible** - The first allocation of flights and accommodation will be booked in January 2012. The prices on this form can be guaranteed for the first allocation booked. Applications after this date may be subject to a price increase

However, we will continue to accept applications after this date.

to: Milan 2012, 62 Thirsk Road, Northallerton, North Yorkshire, DL6 1PL

Please make sure you have included your e-mail address for us to send correspondence to you. However, the booking confirmation and final balance receipt from Co-operative Personal Travel Advisors must be sent to you by post so please enclose two self addressed, stamped envelopes.

