

ONE FORM PER ROOM REQUIRED Please indicate a lead name to which all correspondence will be sent – Please co-ordinate all correspondence and payments including balances, for all names on this form.

ROYAL ALBERT HALL 2012 BOOKING FORM

Name	Tel No	POD No
Address	Mobile No	Postcode

TOTAL NUMBER OF GUESTS	ADULTS	CHILDREN (please state ages with first name)
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ROOM REQUIREMENTS & INFORMATION
 State if **SMOKING (S)** required **OTHERWISE NON-SMOKING (N/S) WILL BE ALLOCATED** – requests will be made but cannot be guaranteed
 Single room supplement is £60.00 per night 4* **PLEASE NOTE – SAT NIGHT ONLY OPTIONS ARE VERY LIMITED**

For the option including transport please circle your departure/drop off point
 Birmingham Bristol Leeds Liverpool Manchester Newcastle Nottingham Sheffield Warwick

TYPE OF ROOM (please circle room type required)	Please give names of room occupants stating clearly whether they are a singer or a guest in the next column Prices are per person based on twin/double room. For single rooms please remember to add the single room supplement per night	Singer or guest	SAT ONLY (circle option and enter price below) <i>(Depart approx 7am Sat 5th May – depart midnight Sun 7th May)</i>	SAT/SUN (circle option and enter price below) <i>(Depart approx 7am Sat 5th May – depart 4pm Mon 7th May)</i>	SUNDAY ONLY <i>(Sunday night 6th May)</i> <i>**Available to guests only**</i>	Cost in £ (Remember single suppl if applicable - £60.00 per night)
			4* £170 per person incl travel 4* £115 per person Accom only	4* £260 per person incl travel 4* £185 per person Accom Only	4 * £115 per person Accom Only	
DOUBLE						
TWIN						
SINGLE						
FAMILY – On request						

OTHER SPECIAL REQUIREMENTS	<i>e.g. Registered Disabled, other mobility issues etc please state below with the name of the person</i>	GRAND TOTAL £
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A £10 admin fee will be applied to ALL changes after initial booking.

Please note prices are based on current figures from the coach company. Fuel surcharges are out of our control but may be applied at a later date.

NB: ALL MONIES ARE NON-REFUNDABLE – A deposit of £75 per person should be sent with this booking form.

Please see over for further information on payments.

Pay by debit/credit card (forms encl.), or cheque made payable to Sing Live Ltd

PAYMENT INFORMATION & CHECKLIST FOR COMPLETING YOUR APPLICATIONS

Application to Sing

1. Complete the singer "Performance Application Form", and attach your payment. This can be in full by cheque, made payable to Sing Live Ltd (this can be included in the same cheque as the travel package deposits) or you can pay by debit/credit card using the attached form.
 - If you wish to sing without taking one of our travel/accommodation packages, please send the singer "Performance Application Form" without delay making sure that you enclose **one** standard stamped, self addressed DL sized envelope (110 x 220mm).

Travel/Accommodation Booking

2. Read the "Royal Albert Hall 2012 Booking Form" carefully for the travel and accommodation and decide which package you would like to take.
 - Complete the "Royal Albert Hall 2012 Booking Form" clearly indicating:
 - Room Type – by entering room occupant names in the corresponding box.
 - Singer/Guest – enter this in the column next to each name.
 - Option - Circle option – i.e. including travel or accommodation only and departure/drop off point.
 - Costs – enter total cost and make a note of this – if you are in a single room, please remember to add £60 **per night** single supplement.
 - Special Requirements – Enter any specific mobility requirements.
 - **Either:** Attach a cheque for the full amount, **Or** complete the debit/credit card payment form to either make payment in full or in staged Payments.

Completed Forms

3. Send the "Royal Albert Hall 2012 Booking Form" with the singer "Performance Application Form" of the singers who are included in the Travel and Accommodation Package. It is easier for the office to process your booking if the booking form and all singer applications on your booking are sent in together. If you are sending a travel/accommodation Booking Form as well as a "Performance Application Form" please enclose **two** stamped addressed envelopes with the correct postage. We do not expect to be in a position to send full receipts until April 2012 – payments will be banked when the booking forms are processed.

Send to: RAH 2012, Sing Live Ltd, 62 Thirsk Road, Northallerton, North Yorkshire DL6 1PL

4. Please note that the method of payment is your choice – but whatever method you choose please be aware that we are unable to send out reminders. It is your responsibility to ensure payment is made prior to the start of rehearsals otherwise you will not be able to take part in them and therefore not be able to take part in the concert.